

**2023 Asian Canoe Slalom Championships**  
**Asian Continental Qualifier for Paris 2024**  
**46<sup>th</sup> NHK Cup Canoe Slalom Competition**

**21 – 29 October**  
**in Tokyo, Japan**

**Bulletin Ver.1**  
**[20/July/2023]**



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## 1. Greeting

It is with the greatest pleasure that we welcome the Asian Championships which will be held at Canoe Slalom Centre here in Edogawa City.

It is truly an honor for Edogawa City to host the international competition, following the 2020 Olympic Games in Tokyo, where top athletes from Japan and other countries will gather to compete their skills. On behalf of Edogawa City, I would like to welcome all the athletes as well as everyone involved in the event.

This is an important competition as it will qualify the athletes to compete in the 2024 Olympic Games to be held in Paris. I would like to encourage all athletes to give the best of their daily efforts and strive to advance to the Olympic Games.

Thanks to the achievements made by Japanese athletes in recent years, canoeing culture in Japan has been steadily spreading and growing. I believe that a successful performance at the next Olympics by the athletes participating in this championship will raise the popularity of canoe competition in Japan to a new level.

Taking the 2020 Olympic Games in Tokyo as an opportunity, Edogawa City aims to become a "City of Canoeing" and is endeavoring to build an environment where all residents of the city can enjoy canoeing. Public elementary schools in the city include canoeing in their curriculum, giving all students the opportunity to experience canoeing by the time of graduation. We are looking forward to the possibility that some of the children who have been introduced to canoeing through this program will go on to participate in an Asian Championship and become world-class athletes.

In conclusion, I would like to express my deepest gratitude to all those involved for their dedication in organizing this event, and my sincere wishes for its great success.



**Takeshi Saito**  
**Mayor of Edogawa City**



## 2. Introduction

This document provides a variety of information and guidelines for the 14<sup>th</sup> Asian Canoe Slalom Championships, Canoe Slalom Asian Continental Qualifier for Paris 2024, 46<sup>th</sup> NHK Cup Canoe Slalom Competition, which will be held in Tokyo, Japan from Saturday 21 to Sunday 29 October 2023.

## 3. Venue Information

Kasai Canoe Slalom Centre

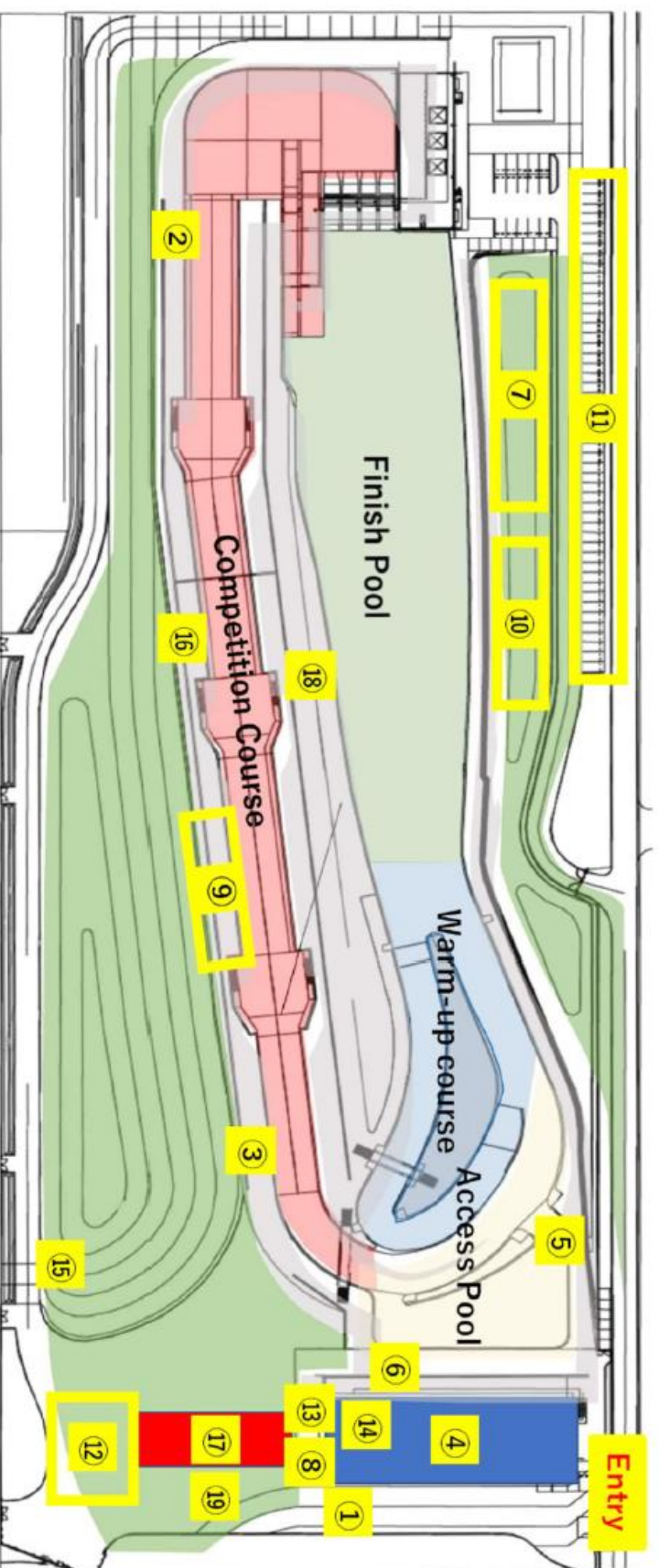
6-1-1 Rinkaicho Edogawa Tokyo Japan

The Kasai Canoe Slalom Centre has been built especially for Tokyo2020, and the venue includes a competition course, together with a warm-up course, lake, start pool and finish pool.

**Note: Smoking is strictly prohibited on the venue.**

Competition Course	
Length	230m [start to finish line]
Drop	4.5m
Flow	12 m <sup>3</sup> /s
Water regulation	Pumping System





① Reception	② Start Area	③ Finish Area	④ Competition Management & OVR
⑤ Equipment Control	⑥ Enquiry / Protest	⑦ Team Tents	⑧ Press Area
⑨ VIP Area	⑩ Boat Storage	⑪ Car Park[Athletes]	⑫ Car Park[Officials]
⑬ Water Rescue	⑭ Medical	⑮ Toilets	⑯ Sport Presentation
⑰ Team Leaders Meeting Opening / Closing Ceremony	⑱ Large Monitor	⑲ Doping Control Area	



#### 4. Competition schedule **(Provisional)**

Start	Finish	Day 1 – Saturday 21 October [Official Training]
7:00		Pumps on
7:30	12:30	Official Training [Morning Session] 1 hour * 5 groups
12:30	17:30	Official Training [Afternoon Session] 1 hour * 5 groups
17:30	18:00	Gate setting for the next training day
18:00		Pumps off
Start	Finish	Day 2 – Sunday 22 October [Official Training]
7:00		Pumps on
7:30	12:30	Official Training [Morning Session] 1 hour * 5 groups
12:30	17:30	Official Training [Afternoon Session] 1 hour * 5 groups
17:30	18:00	Gate setting for the next training day
18:00		Pumps off
Start	Finish	Day 3 – Monday 23 October [Official Training]
7:00		Pumps on
7:30	12:30	Official Training [Morning Session] 1 hour * 5 groups
12:30	17:30	Official Training [Afternoon Session] 1 hour * 5 groups
17:30	18:00	Gate setting for the next training day
18:00		Pumps off
Start	Finish	Day 4 – Tuesday 24 October [Official Training]
7:00		Pumps on
7:30	12:30	Official Training [Morning Session] 1 hour * 5 groups
12:30	17:30	Official Training [Afternoon Session] 1 hour * 5 groups
17:30	18:00	Gate setting for the next training day
18:00		Pumps off
Start	Finish	Day 5 – Wednesday 25 October [Official Training]
7:00		Pumps on
7:30	12:30	Official Training [Morning Session] 1 hour * 5 groups
12:30	17:30	Official Training [Afternoon Session] 1 hour * 5 groups
13:00	15:00	Registry and Equipment Control
13:30	14:00	Team Leaders Meeting
16:00	17:00	Technical Officials Meeting



17:30	18:00	Gate setting for the next training day
18:00		Pumps off
Start	Finish	Day 6 – Thursday 26 October [Official Training]
7:00		Pumps on
7:30	12:30	Official Training [Morning Session] 1 hour * 5 groups
12:30	15:00	Team Race Course Construction
13:00	15:00	Registry and Equipment Control
15:00	15:15	Demonstration run [Partial run]
15:15	15:45	Approval and adjustment if required
15:45	16:45	Course Observation
16:00	16:30	Opening Ceremony
17:00		Pumps off
Start	Finish	Day 7 – Friday 27 October [Heat 1 & Heat 2]
8:00		Pumps on
8:15	9:00	Gate regulation
8:15	8:45	Technical Officials Briefing
9:44	9:48	Forerun
10:00	10:06	Team Race Final [WC1 X 3]
10:12	10:22	Team Race Final [MC1 X 3]
10:28	10:38	Team Race Final [WK1 X 3]
10:44	11:00	Team Race Final [MK1 X 3]
11:30	14:00	Heats Course Construction
14:00	14:15	Demonstration run [Partial run]
14:15	14:45	Approval and adjustment if required
14:45	15:45	Course Observation
16:00		Pumps off
Start	Finish	Day 8 – Saturday 28 October [Team Race]
8:00		Pumps on
8:15	9:00	Gate regulation
8:15	8:45	Technical Officials Briefing
9:00	9:02	Forerun
9:15	9:46	Heat 1 [WC1]



9:49	10:20	Heat 1 [MC1]
10:23	10:54	Heat 1 [WK1]
10:57	11:38	Heat 1 [MK1]
12:45	12:56	Heat 2 [WC1]
12:59	13:10	Heat 2 [MC1]
13:13	13:24	Heat 2 [WK1]
13:27	13:38	Heat 2 [MK1]
14:00	14:30	Technical Officials Briefing
14:00	16:00	Semi Final/Final Course Construction
14:30	15:00	Clean River Activity
16:00	16:15	Demonstration run [Partial run]
16:15	16:30	Approval and adjustment if required
16:30	17:30	Course Observation
17:30		Pumps off
Start	Finish	Day 9 – Sunday 29 October [SemiFinal & Final]
7:30		Pumps on
7:45	8:30	Gate regulation
7:45	8:15	Technical Officials Briefing
8:30	8:35	Forerun
8:45	9:30	SemiFinal [WC1]
9:33	10:18	SemiFinal [MC1]
10:21	11:06	SemiFinal [WK1]
11:09	12:09	SemiFinal [MK1]
13:00	13:30	Final [WC1]
13:42	14:12	Final [MC1]
14:24	14:54	Final [WK1]
15:06	15:36	Final [MK1]
14:45	15:15	Technical Officials Briefing
15:45		Pumps off
15:45	17:15	Gate removal
16:30	17:00	Victory Ceremony and Closing Ceremony





## 5. Competition Format

Progression				
	MK1	MC1	WK1	WC1
Heat 1	30	20	20	20
	[Number of boats qualified for Semifinal]			
Heat 2	10	10	10	10
	[Number of boats qualified for Semifinal]			
Semifinal	40	30	30	30
Final	10	10	10	10

## 6. Entry Process, Accreditation Fee and Payment Method

Entries and accreditation are required to submit and process through the ICF's online entries system (SDP): <https://icf.msl.es/icf/main.jsp>

### -NUMERICAL ENTRIES

The overall number of athletes and team personnel who will attend the competition must be indicated by 15 August 2023.

### -NOMINAL ENTRIES

Each athlete competing and team official must be entered by name for their accreditation by 15 September 2023.

### -Accreditation Fee and Payment Method

**JPY6,000** will be charged as an accreditation fee per person, each accredited athlete and team official. Payment including transaction fee must be made by bank transfer **by TBD.**

### Bank details:

Account name:TOBU TOP TOURS CO., LTD.

Address:1-1-2 OSHIAGE SUMIDA-KU TOKYO JAPAN

Bank Name:SUMITOMO MITSUI BANKING CORPORATION

Branch:MARUNOUCHI BRANCH Bank

Address:3-4-2 MARUNOUCHI CHIYODA-KU TOKYO JAPAN

Account :2009172

Swift Code:SMBC JP JT



## 7. Hotel Information

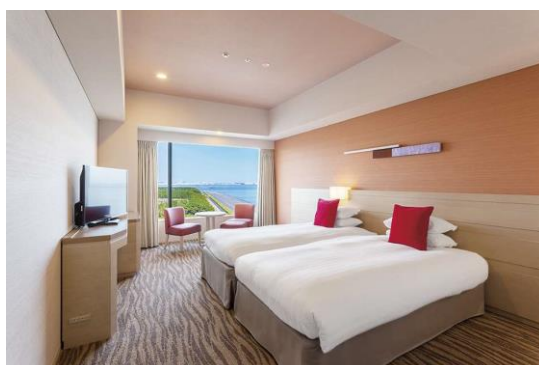
TOKYO BAY TOKYU HOTEL <https://www.tokyuhotelsjapan.com/global/tokyobay-h/>

Address : 7-2-3 Hinode Urayasu-City. Chiba Japan

The hotel is only 20 minutes away by driving from Kasai Canoe Slalom Centre. (9.7 km)

Please make your preferred selection by filling in the form as per Attachment 2.1 and send to the email: [canoe\\_tourdesk@tobutoptours.co.jp](mailto:canoe_tourdesk@tobutoptours.co.jp)

Type of Room	Rate (JPY) /person/night (October 22th-27th,29th)	Rate (JPY) /person/night (October 21th,28th)
Double room	JPY18,000	JPY23,000
Double room (Single use)	JPY25,000	JPY35,000



The packages include a full board of three meals per day.

This hotel does not have single room.

**The Organizing Committee will arrange shuttle transportation between the official hotel and the venue daily. The shuttle timetable will be available at the official hotel and the venue.**

**JPY2,000 /person/day/round trip**

The invoice will be issued by the travel agency once your booking has been confirmed. Payment including transaction fee must be made by bank transfer according to the invoice.



**Bank detail:**

Account name: TOBU TOP TOURS CO., LTD.

Address: 1-1-2 OSHIAGE SUMIDA-KU TOKYO JAPAN

Bank Name: SUMITOMO MITSUI BANKING CORPORATION

Branch: MARUNOUCHI BRANCH Bank

Address: 3-4-2 MARUNOUCHI CHIYODA-KU TOKYO JAPAN

Account :2009172

Swift Code: SMBC JP JT

**8. Airport Transfer Service**

The fare is JPY6,000 / person with a boat / roundtrip\*

\*Round trip means the transport of passengers and their boats from the Narita airport or Haneda airport to the official hotel and return on the arrival and departure days.

To book the service, please fill in the form as per Attachment 2.2 and submit to the email:

[canoe\\_tourdesk@tobutoptours.co.jp](mailto:canoe_tourdesk@tobutoptours.co.jp)

The invoice will be issued by the travel agency once your booking has been confirmed. Payment including transaction fee must be made by bank transfer according to the invoice.

**Bank detail:**

Account name:TOBU TOP TOURS CO., LTD.

Address:1-1-2 OSHIAGE SUMIDA-KU TOKYO JAPAN

Bank Name:SUMITOMO MITSUI BANKING CORPORATION

Branch:MARUNOUCHI BRANCH Bank

Address:3-4-2 MARUNOUCHI CHIYODA-KU TOKYO JAPAN

Account :2009172

Swift Code:SMBC JP JT

**9. VISA Requirements**

All visitors to Tokyo, Japan should have a valid visa for their entry and stay in the country.

The Organizing Committee (OC) will facilitate an entry visa to Tokyo, Japan for all participants of 2023 Asian Canoe Slalom Championships, Asian Continental Qualifier for Paris 2024, 46th NHK Cup Canoe Slalom Competition.



For additional information on whether a Visa is needed for entry into Tokyo, Japan please visit [www.mofa.go.jp/j\\_info/visit/visa/index.html](http://www.mofa.go.jp/j_info/visit/visa/index.html)

Please note that application for Visa may take up to 5 working days or more depending on various criteria.

If you need an invitation, please fill in the form as per Attachment 2.3 and send it to the email: [info@canoe.or.jp](mailto:info@canoe.or.jp)

## 10. Equipment Control

The Equipment Control area will be open for self-check as shown in the schedule below. **Only a buoyancy jacket must be officially checked before the competition.**

**A failure to meet the requirement at the post-competition equipment control will result in DISQ-R.**

The equipment control schedule is as follows:

Date	Time
Wednesday 25 October	13:00-15:00
Thursday 26 October	13:00-15:00

## 11. Water Rescue

Water rescue will be stationed on the course only during the competition, and athletes must be responsible for their safety during the official training.

## 12. Athletes Services

The HOC provides the services as follow with the participating athletes and team officials.

- Team Tents and Boat Storage
- WIFI Network
- Beverages
- Technical Video Services
- Boat Repair Facility
- Medical Services



- Shuttle bus between the venue and the official hotels
- The official training on the white water and access to the flat water.

### 13. Doping Control

Doping control will be performed throughout the competition in accordance with the ICF Anti-Doping requirements and WADA standards.

### 14. Victory Ceremony Protocol

The victory Ceremony and Closing Ceremony will commence at 16:30 on Sunday 29 October. Athletes should be uniformed in tracksuits and shoes while attending the ceremony.

### 15. Official Communication

The official communication through WhatsApp Group will be available from 21 October 2023.

<https://chat.whatsapp.com/J171UsUdNPu77kz5dnFGkU>



Live results will be available on the event website.

URL: <http://f>

QR

The Live streaming competition is also available on Japan Canoe Federation Official YouTube channel.

URL: <https://www.youtube.com/channel/UChcYwpOioQwstdJeLmHgURA>



### 16. Further Information

Should you have any enquiry, please contact:

Tsuyoshi FUJINO Email: [f-tsuyoshi@nifty.com](mailto:f-tsuyoshi@nifty.com)



## Attachment 2.1

## Accommodation Booking Form

<b>Federation:</b>					
<b>Arrival Date</b>					
<b>Flight No.</b>		<b>Arrival Time</b>			
<b>Departure Date</b>					
<b>Flight No.</b>		<b>Departure Time</b>			
<b>Total No. of Group</b>		<b>(Male)</b>	<b>(Female)</b>		
<b>I would like to book the following rooms.</b>					
<b>*All bookings subject to first come first served basis against the availability of the room</b>					
<b>From the night of (dd/mm/yy) :</b>					
<b>To the night of (dd/mm/yy) :</b>					
<b>Type of Room</b>	<b>Rate (JPY) /person/night (October 22th- 27th,29th)</b>	<b>Rate (JPY) /person/night (October 21th,28th)</b>	<b>No. of room(s)</b>	<b>No. of night(s)</b>	<b>Amount (JPY)</b>
<b>Double room</b>	<b>JPY18,000</b>	<b>JPY23,000</b>			
<b>Double room (Single use)</b>	<b>JPY25,000</b>	<b>JPY35,000</b>			
<b>Total amount in JPY</b>					
<b>Special request for accommodation:</b>					
<b>Special request for food:</b>					
<b>Authorized Signature &amp; NF seal</b>					
<b>Name and Position</b>					
<b>Date (dd/mm/yy)</b>					

Email to [canoe\\_tourdesk@tobutoptours.co.jp](mailto:canoe_tourdesk@tobutoptours.co.jp) by XX XX 2023

## Attachment 2.2



## Transfer Service Form

Airport Transfer service									
<b>Federation:</b>									
<b>I would like to book the airport transfer to my team as per below details:</b>									
<b>Arrival Date</b>				<b>Arrival Airport</b>					
<b>Flight No.</b>				<b>Arrival Time</b>					
<b>Departure Date</b>				<b>Departure Airport</b>					
<b>Flight No.</b>				<b>Departure time</b>					
<b>Total no. of group</b>									
<b>Total no. of boat(s)</b>									
Hotel Venue Transfer service									
<b>Date</b>	<b>October 21th</b>	<b>October 22th</b>	<b>October 23th</b>	<b>October 24th</b>	<b>October 25th</b>	<b>October 26th</b>	<b>October 27th</b>	<b>October 28th</b>	<b>October 29th</b>
<b>Total no. of group</b>									
Contact Details in Japan									
<b>Team Manager</b>									
<b>Email:</b>					<b>Whatsapp:</b>				
<b>Hotel Name in Japan:</b>		Tokyo Bay Tokyu Hotel							
<b>Address:</b>									
<b>Authorized Signature &amp; NF seal</b>									
<b>Name and Position</b>									
<b>Date (dd/mm/yy)</b>									

Email to [canoe\\_tourdesk@tobutoptours.co.jp](mailto:canoe_tourdesk@tobutoptours.co.jp) by Asian Canoe Slalom 2023



## Invitation Letter Request Form

<b>Federation:</b>	
Please issue an invitation letter to athletes and team officials as per below details:	
<b>Expected arrival date:</b>	
<b>No. of stay (days)</b>	

## Details of Travellers:

No	Last Name	First Name	Passport No.	Expiry Date

<b>Authorized Signature &amp; NF seal</b>	
<b>Name and Position</b>	
<b>Date (dd/ mm/ yy)</b>	

Email to [f-tsuyoshi@nifty.com](mailto:f-tsuyoshi@nifty.com) by Asian Canoe Slalom 2023

